

PUBLIC NOTICE

Prospect Heights Park District
Agenda for the January 17, 2017 Regular Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance
- II. **Corrections / Additions / Approval of Agenda**
- III. **Correspondence**
 - A. PDRMA letter dated November 9, 2016
 - B. Government Finance Officers Association award letter dated December 27, 2016
- IV. **Recognition / Welcome**
 - A. Residents
 - B. Joe Wade, City Administrator City of Prospect Heights
- V. **Special Presentation**

Joe Wade, City Administrator City of Prospect Heights - Request to use property for compensatory storm water detention for the Willow Road project
- VI. **Approval of Minutes**

Regular Board Meeting – December 20, 2016
- VII. **Announcements (Meetings)**

<u>Date</u>	<u>Time</u>	<u>Location</u>	
Regular Board Meeting	02/21/17	7:00 PM	GMRC
- VIII. **Park District Treasurer’s Report**
 - A. Cash Report #1
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor #12	12/09/16
2. Vendor #12A	12/15/16
3. Vendor #12B	12/28/16
4. Vendor #12C	Electronic
5. Payroll #25	12/09/16
7. Payroll #26	12/23/16
8. Refund #12	December
- IX. **Business Manager Report**

YTD Fund Summary
- X. **Attorney’s Report**

Legal Matter
- XI. **Administrative / Operational Summary**
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Facilities and Parks
 - D. Director of Golf Operations
 - E. Superintendent of Greens
 - F. Administrative/Operational Updates
 - Dance and Performing Arts

- XII. **Committees of the Board**
 - A. Committee of the Whole
 - B. Finance Committee
 - C. OOC Programs, Facilities Grounds & Maintenance Committee
 - D. Personnel & Planning Committee
 - E. Policy & Procedure Committee
 - F. Recreation Facilities, Parks & Maintenance Committee
 - G. Recreation Programs & Resident Relations Committee
- XIII. **Public Comment**

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- XIV. **Unfinished / Ongoing Business**
- XV. **New Business**
 - A. Travel Expense Reimbursement Act
 - B. Food, Beverage & Banquet Service at Old Orchard Country Club
- XVI. **Recess into Executive Session (Visitors are Excused at this Time)**

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

 - A. Approval of Minutes (Section 2(c) (21))
 - B. Personnel (Section 2(c) (1))**
 - C. Land Acquisition (Section 2(c) (5/6))
 - D. Litigation (Section 2(c) (11))
- XVII. **Reconvene to Open Session (Visitors Invited to Return at this Time)**
- XVIII. **Possible Action on Matters Discussed Executive Session**
- XIX. **Adjournment**

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.