

PUBLIC NOTICE
Prospect Heights Park District
Agenda for the February 21, 2017 Regular Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
A. Roll Call
B. Pledge of Allegiance
- II. **Corrections / Additions / Approval of Agenda**
- III. **Correspondence**
- IV. **Recognition / Welcome**
Residents
- V. **Approval of Minutes**
Policy & Procedure Committee Meeting – January 17, 2017
Regular Board Meeting – January 17, 2017
- VI. **Announcements (Meetings)**
- | | <u>Date</u> | <u>Time</u> | <u>Location</u> |
|-----------------------|-------------|-------------|-----------------|
| Regular Board Meeting | 03/21/17 | 7:00 PM | GMRC |
- VII. **Park District Treasurer’s Report**
A. Cash Report #2
B. Approval of Warrants for Payment
- | | <u>Date</u> |
|---------------|-------------|
| 1. Vendor #1 | 01/05/17 |
| 2. Vendor #1A | 01/12/17 |
| 3. Vendor #1B | 01/19/17 |
| 4. Vendor #1C | 01/26/17 |
| 5. Vendor #1D | Electronic |
| 5. Payroll #1 | 01/06/16 |
| 7. Payroll #2 | 01/20/16 |
| 8. Refund #1 | January |
- VIII. **Business Manager Report**
YTD Fund Summary
- X. **Attorney’s Report**
Legal Matter
- XI. **Administrative / Operational Summary**
A. Executive Director
B. Superintendent of Recreation
C. Superintendent of Facilities and Parks
D. Director of Golf Operations
E. Superintendent of Greens
F. Administrative/Operational Updates
 - Department 11 – Active Adults
 - Department 12 – Special Events

- XII. **Committees of the Board**
- A. Committee of the Whole
 - B. Finance Committee
 - C. OOC Programs, Facilities Grounds & Maintenance Committee
 - D. Personnel & Planning Committee
 - E. Policy & Procedure Committee
 - F. Recreation Facilities, Parks & Maintenance Committee
 - G. Recreation Programs & Resident Relations Committee
- XIII. **Public Comment**
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- XIV. **Unfinished / Ongoing Business**
- A. Approval of the ordinance to adopt Travel, Meal and Lodging Expenses Policy
 - B. Food, Beverage & Banquet Service at Old Orchard Country Club
- XV. **New Business**
- A. Approval to adopt Cyber Liability Policy
 - B. Approval to adopt Land Acquisition Policy
 - C. Resolution 02.21.17 a Resolution Authorizing the Disposal of Personal Property Owned by the Prospect Heights Park District Cook County, Illinois
 - D. Combined Budget & Appropriation Ordinance 02.21.17A
- XVI. **Recess into Executive Session (Visitors are Excused at this Time)**
In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:
- A. Approval of Minutes (Section 2(c) (21))
 - B. Personnel (Section 2(c) (1))
 - C. Land Acquisition (Section 2(c) (5/6))**
 - D. Litigation (Section 2(c) (11))
- XVII. **Reconvene to Open Session (Visitors Invited to Return at this Time)**
- XVIII. **Possible Action on Matters Discussed Executive Session**
- XIX. **Adjournment**

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.