

PUBLIC NOTICE
Prospect Heights Park District
Agenda For The Regular Board Meeting
May 20, 2014
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
A. Roll Call
B. Pledge of Allegiance
- II. **Corrections / Additions / Approval of Agenda**
- III. **Correspondence**
A. Illinois Association of Park Districts (IAPD) letter dated 4/17/14
B. Heartsaver AED Fund Grant Award notice dated 4/29/14
C. Heron Pond Homeowners Association letter dated 05/12/14
- IV. **Recognition /Welcome**
A. Residents
B. Guests – Donna Barrett and Paulette Ludvigsen
Scott Chovanec, SCA, Inc.
C. Service Recognition
D. Employee Recognition – Dino Squiers
- V. **Approval of Minutes**
A. Regular Board Meeting – April 15, 2014
- VI. **Announcements (Meetings)**
- | | <u>Date</u> | <u>Time</u> | <u>Location</u> |
|--------------------------|--------------------|--------------------|------------------------|
| A. Annual Park Tour | 05/29/14 | 2:00 PM | Lions Park |
| B. Regular Board Meeting | 06/17/14 | 7:00 PM | GMRC |
- VII. **Park District Treasurer’s Report**
A. Cash Report #5
B. Approval of Warrants for Payment
- | | <u>Date</u> |
|----------------|--------------------|
| 1. Vendor # 4 | 04/03/14 |
| 2. Vendor # 4A | 04/15/14 |
| 3. Vendor # 4B | 04/22/14 |
| 4. Vendor # 4C | 04/29/14 |
| 5. Vendor # 4D | Electronic |
| 6. Payroll # 7 | 04/04/14 |
| 7. Payroll # 8 | 04/18/14 |
| 8. Refund # 4 | April |
- VIII. **Accounting Manager Report**
A. YTD Fund Summary
- IX. **Attorney’s Report**
A. Legal Matter

X. Administrative / Operational Summary

- A. Executive Director**
- B. Superintendent of Recreation and Parks**
- C. Director of Golf Operations**
- D. Superintendent of Greens**
- E. Administrative/Operational Updates**
 - **Employee Customer Service Training**
 - **Departmental Reports**

XI. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XII. Unfinished / Ongoing Business

- A. ADA Parking Stall and Walkway Improvement Project**

XIII. New Business

- A. Walnut Woods Pond**
- B. Nomination and Election of Officers May 2014 – April 2015**
 - 1.) Park Board President**
 - 2.) Park Board Vice-President**
 - 3.) Park Board Treasurer**
 - 4.) Park Board Secretary**
- C. Park District Appointments May 2014 – April 2015**
 - 1.) Park District Attorney**
 - 2.) Representative to NWSRA Board**
 - 3.) Recording Secretary**

XIV. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- A. Approval of Minutes (Section 2(c) (21))
- B. Personnel (Section 2(c) (1))
- C. Land Acquisition (Section 2(c) (5/6))
- D. Litigation (Section 2(c) (11))

XV. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVI. Possible Action on Matters Discussed Executive Session

XVII. Closing Comments

XVIII. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.