

PUBLIC NOTICE
Prospect Heights Park District
Agenda For The Regular Board Meeting
September 17, 2013
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
A. Roll Call
B. Pledge of Allegiance – Dave Figgins
- II. **Corrections / Additions / Approval of Agenda**
- III. **Correspondence**
A. Prospect Heights Plan/Zoning Board of Appeals notice rec'd August 30, 2013
B. Special Leisure Services Foundation (SLSF) letter dated August 29, 2013
C. SLSF Impact Newsletter – Fall 2013
- IV. **Recognition /Welcome**
A. Residents
B. Employee Recognition – Shana Ward
- V. **Announcements (Meetings)**
- | | <u>Date</u> | <u>Time</u> | <u>Location</u> |
|-----------------------------------|--------------------|--------------------|------------------------|
| A. Committee of the Whole Meeting | 10/01/13 | 6:30 PM | GMRC |
| B. Regular Board Meeting | 10/15/13 | 7:00 PM | GMRC |
- VI. **Board Vacancy (September 2013 – April 2015) Commissioner Oath of Office**
- VII. **Approval of Minutes**
A. Regular Board Meeting – August 27, 2013
- VIII. **Park District Treasurer's Report**
A. Cash Report #09
B. Approval of Warrants for Payment
- | | <u>Date</u> |
|-----------------|--------------------|
| 1. Vendor # 8 | 08/08/13 |
| 2. Vendor # 8A | 08/15/13 |
| 3. Vendor # 8B | 08/22/13 |
| 4. Vendor # 8C | 08/29/13 |
| 5. Vendor # 8D | Electronic |
| 6. Payroll # 16 | 08/09/13 |
| 7. Payroll # 17 | 08/23/13 |
| 8. Refund # 08 | August |
- IX. **Business Manager Report**
A. YTD Fund Summary

X. Attorney's Report

A. Legal Matters

XI. Administrative / Operational Summary

A. Executive Director

B. Superintendent of Recreation and Parks

C. Director of Golf Operations

D. Superintendent of Greens

E. Administrative/Operational Updates

XII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIII. Unfinished / Ongoing Business

XIV. New Business

A. Nomination and Election of Officers

1.) Board President

2.) Board Vice-President

B. Board Policy Manual

XV. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

A. Approval of Minutes (Section 2(c) (21))

B. Personnel (Section 2(c) (1))

C. Land Acquisition (Section 2(c) (5/6))

D. Litigation (Section 2(c) (11))

XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Possible Action on Matters Discussed Executive Session

XVIII. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.