

**COMMITTEE OF THE WHOLE MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
MONDAY, NOVEMBER 5, 2012**

I. Call to Order

A. Roll Call

Commissioner Malouf called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:00 p.m.

Commissioners present:

Jack Barrett

Terry Curtis

Lisa Gould

Mark Malouf

Bill Vannelli

Also Present:

Kathy Nowicki – Executive Director

Dave Figgins – Superintendent of Recreation

Annette Curtis – Business Manager (arrived at 7:00 p.m.)

James Lennon – Park District Attorney (arrived at 6:53 p.m.)

Edlyn Castil – Administrative Assistant/Recording Secretary

Marc Heidkamp – Director of Golf Operations

Marci Glinski – Supervisor of Recreation

Dino Squiers – Superintendent of Facilities and Parks

Laura Fudala – Supervisor of Recreation and Aquatics

Commissioners absent:

Karl Jackson

Patrick Ludvigsen

A quorum was present.

II. A. Corrections / Additions / Approval of Agenda

Commissioner Malouf asked to add the Pledge of Allegiance as Item II. B., amend Item IV. Announcements (Meetings) A. to read “Special Board Meeting 11/13/12...” and to add “Bernie Walsh Family Request” under Item VIII New Business as Item VIII. B.

A motion was made by Commissioner Vannelli and seconded by Commissioner Barrett to approve the agenda as amended. The motion was unanimously approved by a voice vote with two absent (Commissioners Ludvigsen and Jackson). The motion carried.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Mark Malouf.

III. Introduction of Guests/Citizens

Meg Vannelli, Resident

IV. Announcements (Meetings)

A. Special Board Meeting

11/13/12

7:00 PM

GMRC

B. Regular Board Meeting

11/20/12

7:00 PM

GMRC

V. Correspondence

There were none.

VI. Public Comment

There were none.

VII. Unfinished / Ongoing Business**A. Tyler Technologies – Systems Agreement**

The detailed Incode proposal was reviewed and discussed. Commissioner Malouf requested for a timeline for implementation to be provided at the next Regular Board Meeting.

VIII. New Business**A. 2013 PHPD Budget – Draft 1**

Draft 1 of the 2013 PHPD Budget was reviewed. There was discussion regarding the following items:

- Formation of a Foundation. Commissioner Barrett requested for a timeline to be created regarding a general overview for forming a Foundation;
- Grants. Executive Director Kathy Nowicki will provide a monthly Grant summary in her monthly Board Report;
- Reviewing options for employee medical insurance;
- Recreation Programming i.e. KinderStop program, Adult Leagues, Aquatics;
- Golf Advertising Revenue, Pro Shop and Hook a Kid Program;
- McDonald Field Parking Lot.

Staff will revisit Draft 1 and provide changes to Business Manager Annette Curtis. Draft 2 of the 2013 PHPD Budget will be distributed to the Board on Friday, November 16, 2012.

B. Bernie Walsh Family Request

Executive Director Kathy Nowicki reported she received a request from Bernie Walsh's family member to place a remembrance of Bernie at GMRC purchased by the family. The Board is receptive to discussing family's request and will place this item on agenda for December Regular Board Meeting.

IX. Adjournment

With no further business to discuss a motion was made by Commissioner Curtis and seconded by Commissioner Vannelli to adjourn the Committee of the Whole Meeting at 8:38 p.m. The motion was unanimously approved by a voice vote with two absent (Commissioners Ludvigsen and Jackson). The motion carried. The meeting was adjourned.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary 
W. Vannelli, Prospect Heights Park District Secretary