

**COMMITTEE OF THE WHOLE MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, APRIL 16, 2013**

**I. Call to Order**

**A. Roll Call**

Commissioner Barrett called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:35 p.m.

Commissioners present:

Jack Barrett  
Terry Curtis  
Lisa Gould  
Karl Jackson  
Patrick Ludvigsen  
Mark Malouf  
Bill Vannelli

Commissioners absent:

None

Also Present:

Kathy Nowicki – Executive Director  
James Lennon – Park District Attorney  
Edlyn Castil – Administrative Assistant/Recording Secretary

A quorum was present.

**II. Pledge of Allegiance**

The Pledge of Allegiance was led by Jack Barrett.

**III. Corrections / Additions / Approval of Agenda**

A motion was made by Commissioner Curtis and seconded by Commissioner Malouf to approve the agenda as submitted. The motion was unanimously approved by a voice vote. The motion carried.

**IV. Introduction of Guests/Citizens**

Residents Julie Maleno, Tom Muslof and Meg Vannelli were in attendance.

**V. Announcements (Meetings)**

<b>A. Regular Board Meeting</b>	<b>04/16/13</b>	<b>7:00 PM</b>	<b>GMRC</b>
<b>B. Regular Board Meeting</b>	<b>05/21/13</b>	<b>7:00 PM</b>	<b>GMRC</b>

**VI. Correspondence**

There were none.

**VII. Public Comment**

There were none.

**VIII. Unfinished / Ongoing Business****A. OCC Clubhouse Operation**

Executive Director Kathy Nowicki provided a summary memo she submitted to the Board which discussed Park District and Banya Operating Agreement obligations, an article published in the Prospect Heights Journal, an additional OCC noise complaint, summary of past events and follow-up recommendations.

Attorney Jim Lennon reviewed with the Board the items that were discussed in the meeting on 4/9/13 which related to OCC Operating Agreement included discussion of a protocol, setting forth procedures for utilities control, posting of hours of operation, establishing procedures for a facility use calendar i.e. Google Calendar, noise issue, determining sound level to keep in compliance with Village Ordinance. Banya's Attorney will be working on a protocol.

Kathy also discussed facility security procedures. The Board was in consensus with following through with changes in the current procedure.

Kathy attended a meeting today, 4/16/13 with the Village of Mount Prospect Assistant Village Manager, Mount Prospect Police Chief, Bonnie, Banya Attorney and resident Tom Muslof. The outcome of the meeting included the following:

- Banya's Attorney to create written procedures for management of the decibel reader
- Consideration of a remote decibel reader in Banquet Manager's Office
- Calendar of monthly evening events to be forwarded to the Mount Prospect Police Chief
- Current decibel range established at 82-86, further analysis to be conducted
- Should there be any changes to any of the above, Staff will give written notice

Commissioner Malouf commented about the Park District needing a presence at OCC after golf hours and that the Park District has an obligation to manage the facility. He provided a possible solution of having the banquet facility monitored after golf hours by a Park District Staff Member at all functions.

Commissioner Barrett discussed a proposal made by Banya's Attorney for sharing in the cost of installation of thermal windows at OCC. The Board was not in favor at this time. Commissioner Gould commented that management of the facility is the key. Commissioner Jackson commented that he is not opposed to addressing windows if it helps however there are too many unknowns at this time.

**IX. New Business**

There was none.

**X. Adjournment**

With no further business to discuss a motion was made by Commissioner Vannelli and seconded by Commissioner Gould to adjourn the Committee of the Whole Meeting at 7:16 p.m. The motion was unanimously approved by a voice. The motion carried. The meeting was adjourned.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary.   
M. Malouf, Prospect Heights Park District Secretary