

**COMMITTEE OF THE WHOLE MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, NOVEMBER 5, 2013**

**I. Call to Order**

**A. Roll Call**

Commissioner Jackson called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:30 p.m.

Commissioners present:	Also Present:
Art Gollberg	Kathy Nowicki – Executive Director
Lisa Gould	Dave Figgins – Superintendent of Recreation
Karl Jackson	Marc Heidkamp – Director of Golf (arrived at 6:48 p.m.)
Tim Jones	Annette Curtis – Business Manager
Bob Loranger	Dino Squiers – Superintendent of Facilities & Parks
Mark Malouf	Marci Glinski – Superintendent of Recreation
	Julie Caporusso – Supervisor of Preschool
Commissioners absent:	Edlyn Castil – Administrative Assistant/Recording Secretary
Terry Curtis	

A quorum was present.

**II. Pledge of Allegiance**

The Pledge of Allegiance was led by Karl Jackson.

**III. Corrections / Additions / Approval of Agenda**

A motion was made by Commissioner Malouf and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was unanimously approved by a voice vote with one absent (Commissioner Curtis). The motion carried.

**IV. Introduction of Guests/Citizens**

There were none.

**V. Announcements (Meetings)**

<b>A. Committee of the Whole Meeting</b>	<b>11/19/13</b>	<b>6:30 PM</b>	<b>GMRC</b>
<b>B. Regular Board Meeting</b>	<b>11/19/13</b>	<b>7:00 PM</b>	<b>GMRC</b>

**VI. Correspondence**

There were none.

**VII. Public Comment**

There were none.

**VIII. Unfinished / Ongoing Business**

**A. Annual Park Tour** – The October 25, 2013 annual Park Tour was cancelled. Executive Director Kathy Nowicki informed the Board that Commissioner Curtis recommended waiting to reschedule the Park Tour in the Spring. Commissioner Jackson commented that the Park Staff can take no more than two Commissioners at a time on a Park Tour before the Spring, schedule permitting. Commissioner Loranger stated he will check his schedule and schedule an appointment with Executive Director Kathy Nowicki.

**IX. New Business**

**A. PHPD 2014 Budget – Draft 1**

Business Manager commented that there were no questions/comments received from the Board prior to this meeting regarding Draft 1. Draft 1 of the PHPD 2014 Budget was reviewed. There was discussion of the following Funds and these Funds will be revisited for Draft 2:

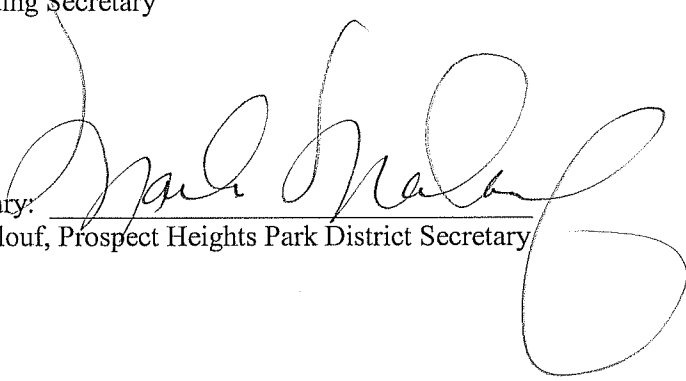
- Fund 200-11 Active Adults. There were significant changes made to this Fund in Draft 1. There was discussion about the programming not being profitable in the last few years. However, this programming is very successful as far as attendance/interest. Staff will provide more data for the Board and revisit this Fund for Draft 2.
- Fund 200-04 Before and After School. The expenditures will be revisited for Draft 2.
- Fund 200-07 Youth Athletic – Partner Program. The expenditures will be revisited for Draft 2.
- Fund 300-40 Golf – Utilities. Staff was directed to continue to manage the utilities. The utilities will be revisited for Draft 2.
- Fund 300-41 Grounds – Contracted Services. Executive Director Kathy Nowicki will review this Fund with Superintendent of Greens and revisit for Draft 2.
- Fund 300-42 Pro Shop. This Fund will be revisited for Draft 2.
- Fund 300-43 Hook-a-Kid. This Fund will be revisited for Draft 2.
- Fund 410 Special Recreation/Handicapped. This Fund was discussed. Superintendent of Recreation Dave Figgins will provide the new Commissioners with a copy of the Transition Plan.
- Funds 600, 601, 603, 604, 605 and 606 Bond & Interest. Commissioners Malouf and Gould plan to discuss the Bonds with Business Manager Annette Curtis and provide feedback to the Board.

Draft 2 of the PHPD 2014 Budget will be emailed to the Staff and the Board on 11/15/13. Commissioners Malouf, Gollberg and Loranger requested for a hard copy.

**X. Adjournment**

With no further business to discuss a motion was made by Commissioner Gollberg and seconded by Commissioner Loranger to adjourn the Committee of the Whole Meeting at 7:37 p.m. The motion was unanimously approved by a voice vote with one absent (Commissioner Curtis). The motion carried. The meeting was adjourned.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary:   
M. Malouf, Prospect Heights Park District Secretary