

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
THURSDAY, MARCH 18, 2014**

I. Call to Order

A. Roll Call

President Terry Curtis called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Terry Curtis
Art Gollberg
Lisa Gould
Karl Jackson
Tim Jones

Also Present:

Kathy Nowicki – Executive Director
Julie Caporusso – Superintendent of Recreation
James Lennon – Park District Attorney
Edlyn Castil – Admin. Asst./Recording Secretary

Bob Loranger (arrived at 7:36 p.m.)

Commissioners absent:

Mark Malouf

A quorum was present.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Terry Curtis.

II. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Jones and seconded by Commissioner Gollberg to approve the agenda as submitted. The motion was unanimously approved by a voice vote with two absent (Commissioners Loranger, Malouf). The motion carried.

III. Correspondence

A. IAPD Legislative Update dated February 21, 2014

B. NWSRA Research and Outreach Initiative, Prospect Heights

C. Speer Financial, Inc. email dated March 12, 2014

IV. Recognition/Welcome

A. Residents - There were none.

B. Recognition/Awards – Executive Director Kathy Nowicki presented three recognitions/awards that the Park District received – GFOA Certificate of Achievement for Excellence in Financial Reporting, PDRMA's Accreditation Award and NWSRA Recognition of Kathy Nowicki.

C. Guests – Superintendent of Recreation Julie Caporusso introduced Georges Eber, part-time Supervisor of Athletics & 2014 Pool Manager.

V. Approval of Minutes

A. Regular Board Meeting – February 18, 2014

A motion was made by Commissioner Jones and seconded by Commissioner Gould to approve the February 18, 2014 Regular Board Meeting Minutes as submitted. The motion was approved by a voice vote with two abstains (Commissioners Gollberg, Jackson) and two absent (Commissioners Loranger, Malouf). The motion carried.

VI. Announcements (Meetings)

A. Regular Board Meeting 04/15/14 7:00 PM GMRC

VII. Park District Treasurer's Report**A. Cash Report #3**

A motion was made by Commissioner Gould and seconded by Commissioner Gollberg to accept the Treasurer's Report – Cash Report #3 dated March 18, 2014 as submitted. The motion was unanimously approved by a voice vote with two absent (Commissioners Loranger, Malouf). The motion carried. See Appendix A.

B. Approval of Warrants for Payment

A motion was made by Commissioner Gould and seconded by Commissioner Jackson to accept Warrants for payment as submitted for Vendor Warrants # 2, 2A, 2B, 2C, 2D, Payroll 3, 4 and Refund #2. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Jackson, Jones

Nays: None

Absent: Commissioners Loranger, Malouf

The motion carried. See Appendix B.

VIII. Accounting Manager Report

A. YTD Fund Summary – as submitted. Executive Director Kathy Nowicki informed the Board that she was unable to confirm whether or not the Auditors will attend the April 14, 2014 Board Meeting.

IX. Attorney's Report

A. Legal Matters - Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

X. Administrative / Operational Summary

A. Executive Director – as submitted. Executive Director Kathy Nowicki also reported the following:

- A letter was received from the Attorney General's Office, approving the GMRC parking lot project. The Park District can move forward with submitting project specifications for publication for bid. The Park District is trying to accomplish the completion of the project before the Lions Pool opening.
- Kathy updated the Board about the installation of the sound system at Midori Banquets. A meeting was requested by the Residents. Kathy is to coordinate the next meeting with the Residents, Village of Mount Prospect and the PHPD. She will update the Board at the next Board Meeting.
- Last year the Parks Tour was cancelled. Kathy is planning a Parks Tour on May 29th. She is looking for a consensus at the April Board Meeting.
- Kathy received two compliments from PDRMA last week.

B. Superintendent of Recreation and Parks – as submitted. Superintendent of Recreations Julie Caporusso reported that the winning Customer Service motto submitted by Staff was "Fun, Fitness & Friendly Service". The winning motto was submitted by employee Debbie Konkul.

C. Director of Golf Operations – as submitted.

D. Superintendent of Greens – as submitted.

E. Administrative/Operational Updates – There were none.

XI. Public Comment

There were none.

XII. Unfinished/Ongoing Business**A. OOCC Beverage Cart**

There was discussion regarding the options available with leasing/purchasing an OOCC Beverage Cart.

A motion was made by Commissioner Gollberg and seconded by Commissioner Jackson to purchase a Beverage Cart for OOCC, amount not to exceed \$13,000.00. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Jackson, Jones

Nays: None

Absent: Commissioners Loranger, Malouf

The motion carried.

XIII. New Business**A. Tax Abatement Park Bonds Ordinance 03.18.14**

A motion was made by Commissioner Curtis and seconded by Commissioner Gould to adopt Tax Abatement Park Bonds Ordinance Series 2003A and 2005B Ordinance 03.18.14. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Jackson, Jones

Nays: None

Absent: Commissioners Loranger, Malouf

The motion carried.

B. Commonwealth Edison Green Region Grant Application Resolution 03.18.14

A motion was made by Commissioner Jackson and seconded by Commissioner Jones to adopt Commonwealth Edison Green Region Grant Application Resolution 03.18.14. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Jackson, Jones

Nays: None

Absent: Commissioners Loranger, Malouf

The motion carried.

Commissioner Loranger arrived at 7:36 p.m.**C. Appoint Secretary Pro-Tem**

A motion was made by Commissioner Jones and seconded by Commissioner Jackson to appoint Commissioner Art Gollberg Secretary Pro-Tem. The motion was unanimously approved by a voice vote with one absent (Commissioner Malouf). The motion carried.

D. OOCC Golf Cart Lease

There was discussion regarding the option of extending the OOCC Golf Cart Lease.

A motion was made by Commissioner Gollberg and seconded by Commissioner Loranger to approve the extension of the OOCC Golf Cart Lease. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Jackson, Jones, Loranger

Nays: None

Absent: Commissioner Malouf

The motion carried.

XIV. Recess into Executive Session

A motion was made by Commissioner Gollberg and seconded by Commissioner Gould to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of personnel (Section 2(c)(1)) at 7:42 p.m. The motion was unanimously approved by a voice vote with one absent (Commissioner Malouf). The motion carried.

XV. Reconvene to Open Session

Open session reconvened at 8:20 p.m. During Executive Session personnel was discussed.

XVI. Possible Action on Matters Discussed in Executive Session

A motion was made by Commissioner Jackson and seconded by Commissioner Gould to rescind the personnel Memorandum of Understanding dated January 15, 2014, and reinstate full-time employee status with benefits and maintain reduction in salary. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Jackson, Jones, Loranger

Nays: None

Absent: Commissioner Malouf

The motion carried.

A motion was made by Commissioner Curtis and seconded by Commissioner Gould to approve a 2% salary increase for the Executive Director. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Jackson, Jones, Loranger

Nays: None

Absent: Commissioner Malouf

The motion carried.

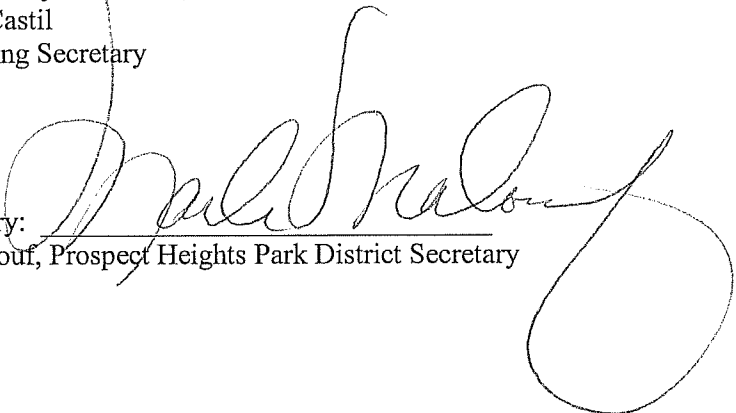
XVI. Closing Comments

There were none.

XVII. Adjournment

With no further business to discuss a motion was made by Commissioner Jackson and seconded by Commissioner Gould to adjourn the Regular Board Meeting at 8:24 p.m. The motion was unanimously approved by a voice with one absent (Commissioner Malouf). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: 
M. Malouf, Prospect Heights Park District Secretary