

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, NOVEMBER 18, 2014**

I. Call to Order

A. Roll Call

President Terry Curtis called the Regular Board Meeting of the Prospect Heights Park District to order at 7:18 p.m.

Commissioners present:

Terry Curtis
Lisa Gould
Karl Jackson
Bob Loranger
Mark Malouf

Also Present:

Kathy Nowicki – Executive Director
Julie Caporusso – Superintendent of Recreation
Nancy Salt – Accounting Manager
Marc Heidkamp – Director of Golf Operations
James Lennon – Park District Attorney
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Art Gollberg
Tim Jones

A quorum was present.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Terry Curtis.

II. Corrections / Additions / Approval of Agenda

Commissioner Curtis asked to move Item #XIII. B. General Obligation Refunding Park Bonds (Alternate Revenue Source) Series 2014B to after Item #IV. C. Commissioner Gould asked to correct the amount of the above item from \$8,105,000 to \$7,675,000.

A motion was made by Commissioner Loranger and seconded by Commissioner Gould to approve the agenda as amended. The motion was unanimously approved with a voice vote with two absent (Commissioner Gollberg, Jones). The motion carried.

III. Correspondence

A. Speer Financial, Inc letter dated October 22, 2014

B. Illinois Association of Park Districts (IAPD) letter dated October 23, 2014

C. Park District Risk Management Association (PDRMA) letter dated October 28, 2014

D. Park District Risk Management Association (PDRMA) letter dated November 3, 2014

IV. Recognition/Welcome

A. Residents – There were none.

B. Employee Recognition – Doug Brazeau

Director of Golf Marc Heidkamp recognized Assistant Golf Pro Doug Brazeau for his great efforts with OCCC's Hook a Kid Program. Doug will be recognized at the next All Staff Meeting.

C. Guests – Dave Phillips, Speer Financial Inc.

XIII. New Business

Dave Phillips of Speer Financial Inc. was present. He informed the Board that the sale of the Bonds was held November 18th and there were two bidders. The winning bid was awarded to BOSC, Inc, Menomonee Falls, WI.

B. \$7,675,000 General Obligation Refunding Park Bonds (Alternate Revenue Source) Series 2014B. An Ordinance providing for the issue of General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B, for the purpose of refunding certain outstanding alternate bonds of said Park District, for the payment of the expenses incident thereto, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

• Acceptance of Low Bid

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to accept the low bid from BOSC, Inc, Menomonee Falls, WI. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gould, Jackson, Loranger, Malouf

Nays: None

Absent: Commissioners Gollberg, Jones

The motion carried.

• Adoption of Bond Ordinance 11.18.14

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to adopt Bond Ordinance 11.18.14, an Ordinance providing for the issue of General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B, for the purpose of refunding certain outstanding alternate bonds of said Park District, for the payment of the expenses incident thereto, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gould, Jackson, Loranger, Malouf

Nays: None

Absent: Commissioners Gollberg, Jones

The motion carried.

V. Approval of Minutes

A. Regular Board Meeting – October 21, 2014

A motion was made by Commissioner Loranger and seconded by Commissioner Jackson to approve October 21, 2014 Regular Board Meeting Minutes as submitted. The motion was approved with a voice vote with one abstain (Commissioner Gould) and two absent (Commissioners Gollberg, Jones). The motion carried.

B. Committee of the Whole Meeting – November 4, 2014

A motion was made by Commissioner Malouf and seconded by Commissioner Gould to approve November 4, 2014 Committee of the Whole Meeting Minutes as submitted. The motion was approved with a voice vote with one abstain (Commissioner Jackson) and two absent (Commissioners Gollberg, Jones). The motion carried.

VI. Announcements (Meetings)

A. Committee of the Whole Meeting 12/16/14 6:00 PM OCCC

B. Regular Board Meeting 12/16/14 7:00 PM OCCC

VII. Park District Treasurer’s Report

A. Cash Report #11

A motion was made by Commissioner Gould and seconded by Commissioner Malouf to accept the Treasurer’s Report – Cash Report #11 dated November 18, 2014 as submitted. The motion was unanimously approved with a voice vote with two absent (Commissioners Gollberg, Jones). The motion carried. See Appendix A.

VII. Park District Treasurer's Report (continued)**B. Approval of Warrants for Payment**

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to accept Warrants for payment as submitted for Vendor Warrants # 10, 10A, 10B, 10C, 10D, Payroll 20, 21, 22 and Refund #10. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gould, Jackson, Loranger, Malouf

Nays: None

Absent: Commissioners Gollberg, Jones

The motion carried. See Appendix B.

VIII. Accounting Manager Report

A. YTD Fund Summary – as submitted.

IX. Attorney's Report

A. Legal Matters - Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

X. Administrative / Operational Summary

A. Executive Director – as submitted. Executive Director Kathy Nowicki also commented about the completion of the McDonald Field Parking Lot. The contractor's invoice in the amount of \$78,586 was received. Kathy commended Accounting Manager Nancy Salt for all her efforts with the Standard & Poor's Rating. Kathy provided an overview of the public forum held on November 17 at GMRC in conjunction with the PHPD, City of Prospect Heights and the Prospect Heights Natural Resource Commission. The public forum was related to restoration of Somerset Park area property adjacent to McDonald Creek. She also discussed whether there is a continued need for security services at OOC/Midori Banquets. It was decided to end the security detail until the spring when it will be reevaluated.

B. Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported a Basketball Turkey Shoot was held last Friday in conjunction with PHWYBS Movie Night.

C. Superintendent of Facilities and Parks – as submitted.

D. Director of Golf Operations – as submitted. Director of Golf Marc Heidkamp also reported that recommendations from the Safety Committee for signage indicating the seasonal golf course closure/no trespassing will be placed at all the entrances of OOC. The annual Turkey Shoot was successful. Marc is working on a Foot Golf program for 2015.

E. Superintendent of Greens – as submitted.

F. Administrative/Operational Updates – There were none.

XI. Public Comment

There were none.

XII. Unfinished/Ongoing Business

A. McDonald Field Parking Lot Improvement Project - Executive Director Kathy Nowicki reported the project is complete.

XIII. New Business**A. Proposed Tax Levy for the Year 2015, Resolution 11.18.14**

A motion was made by Commissioner Gould and seconded by Commissioner Jackson to adopt Proposed Tax Levy for the Year 2015, Resolution 11.18.14 as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Curtis, Gould, Jackson, Loranger

Nays: Commissioner Malouf

Absent: Commissioners Gollberg, Jones

XIV. Recess into Executive Session

There was none.

XV. Reconvene to Open Session

There was none.

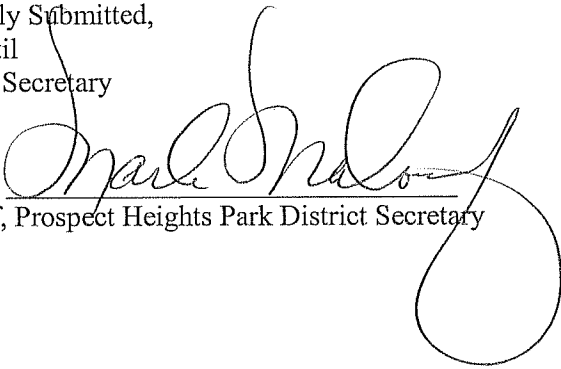
XVI. Possible Action on Matters Discussed in Executive Session

There was none.

XVII. Adjournment

With no further business to discuss a motion was made by Commissioner Malouf and seconded by Commissioner Loranger to adjourn the Regular Board Meeting at 7:55 p.m. The motion was unanimously approved by a voice vote with two absent (Commissioners Gollberg, Jones). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: 
M. Malouf, Prospect Heights Park District Secretary