

**COMMITTEE OF THE WHOLE MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
OLD ORCHARD COUNTRY CLUB  
700 W RAND ROAD, MOUNT PROSPECT, IL 60056  
TUESDAY, DECEMBER 15, 2015**

**I. Call to Order**

**A. Roll Call**

Commissioner Gould called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:30 p.m.

Commissioners present:

Vicki Carney

Lisa Gould

Karl Jackson

Tim Jones

Bob Loranger

Also Present:

Kathy Nowicki – Executive Director

Dino Squiers – Superintendent of Facilities & Parks

Julie Caporusso – Superintendent of Recreation

Marc Heidkamp – Director of Golf

James Lennon – Park Attorney (arrived at 7 p.m.)

Edlyn Castil – Admin Assistant/Recording Secretary

Commissioners absent:

Terry Curtis

Mark Malouf

A quorum was present.

**II. Corrections / Additions / Approval of Agenda**

A motion was made by Commissioner Loranger and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was unanimously approved by a voice vote with two absent (Commissioners Curtis, Malouf). The motion carried.

**III. Introduction of Guests/Citizens**

Barry McGee, Contract IT Staff and Tania May were in attendance.

**IV. Announcements (Meetings)**

A. Regular Board Meeting                      01/19/16              7:00 p.m.              GMRC

**V. Correspondence**

There were none.

**VI. Public Comment**

There were none.

**VII. Unfinished / Ongoing Business**

A. PHPD 2016 Budget – Draft 3

Draft 3 of the proposed 2016 Budget was reviewed. Below are some items that were discussed.

Business Manager Scott Devlin highlighted:

- A Bond payment for OOC was made in November 2015.
- Corporate expenditures increased due to an increase in the Benefits expense and IT expenses.

**VII. Unfinished / Ongoing Business (continued)**

- “Master Plan” description was changed to Facility Development.
- GMRC budgeted revenue was increased due to Real Estate allocation.
- There was a budget increase in Performing Arts due to a new Summer Camp Performing Arts program.
- The expense for the “short game practice area” will be deferred over 5 years.
- There was an error with the amount for Pro Shop Special Equipment Order. Corrections made to the amount.

There was discussion on whether or not there was a balanced Budget.

Contract IT Staff Barry McGee presented to the Board a breakdown of the proposed budgeted 2016 IT expenses.

There was discussion by the Board about Staff salary increases. It was decided by consensus to budget for up to a 2.5% salary increase for the Staff.

There was discussion about placing the 2016 Prospect Heights Park District Budget for public display after final changes that were discussed are made by Business Manager Scott Devlin and only after the Budget is reviewed by the Finance Committee.

**VIII. New Business**

A. OCCC Facility

There will be continued discussion regarding this item at a future meeting.

**IX. Adjournment**

With no further business to discuss a motion was made by Commissioner Jackson and seconded by Commissioner Carney to adjourn the Committee of the Whole Meeting at 7:08 p.m. The motion was unanimously approved by a voice vote with two absent (Commissioners Curtis, Malouf). The motion carried. The meeting was adjourned.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary:   
M. Malouf, Prospect Heights Park District Secretary