

**FINANCE COMMITTEE MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, NOVEMBER 17, 2015**

I. Call to Order

A. Roll Call

Commissioner Vicki Carney called the Finance Committee Meeting of the Prospect Heights Park District to order at 6:32 p.m.

Commissioners present:

Vicki Carney
Terry Curtis (arrived at 6:47 p.m.)
Lisa Gould
Bob Loranger
Tim Jones (arrived at 6:37 p.m.)
Mark Malouf

Also Present:

Kathy Nowicki – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Facilities & Parks
Marc Heidkamp – Director of Golf
Scott Devlin – Business Manager
Jim Lennon – Park Attorney (arrived at 6:57 p.m.)
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

II. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Malouf and seconded by Commissioner Gould to approve the agenda as submitted. The motion was unanimously approved with a voice vote with one absent (Commissioners Jackson). The motion carried.

III. Introduction of Guests/Citizens

There were none.

IV. Announcements (Meetings)

A. Committee of the Whole Meeting	12/15/15	6:30 p.m.	OCCC
B. Regular Board Meeting	12/15/15	7:00 p.m.	OCCC

V. Correspondence

There were none.

VI. Public Comment

There were none.

VII. Unfinished/Ongoing Business

A. PHPD 2016 Budget – Draft 2

Draft 2 of the proposed 2016 Budget was reviewed. Below are some items that were discussed:

- Executive Director Kathy Nowicki stated that the revised Golf & Grounds projections were distributed. The revised projections impact the 2015 outcome. Scott will be contacting the Auditors regarding the practice area deferred account.

VII. Unfinished/Ongoing Business (continued)

- There were major changes to the Preschool Dept 03 and KinderStop Dept 04 wages due to growth in the program.

Commissioner Jones arrived at 6:37 p.m.

- IT costs were broken out (5467, 5468, 5469). Continued discussion in Draft 3.

Commissioner Curtis arrived at 6:47 p.m.

- There was discussion about Master Plan (5433). Rename this item for Draft 3.
- There was discussion about the Utilities. A request for the Utilities historical cost will be provided at the next meeting.
- There was discussion about the revenue/expenses for KinderStop Dept 04, Youth/Childrens Programs Dept 05 and Performing Arts Dept 06. Julie will review with Staff and provide an explanation at the next meeting on how the figures were calculated.
- Any changes from Draft 2 to Draft 3 will be highlighted and noted.

VIII. New Business

There were none.

XVII. Adjournment

With no further business to discuss a motion was made by Commissioner Malouf and seconded by Commissioner Loranger to adjourn the Finance Committee Meeting at 7:04 p.m. The motion was unanimously approved with a voice vote with one absent (Commissioners Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
M. Malouf, Prospect Heights Park District Secretary