

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, NOVEMBER 17, 2015**

I. Call to Order

A. Roll Call

President Lisa Gould called the Regular Board Meeting of the Prospect Heights Park District to order at 7:07 p.m.

Commissioners present:

Vicki Carney
Terry Curtis
Lisa Gould
Karl Jackson (arrived at 7:18 p.m.)
Tim Jones
Bob Loranger
Mark Malouf

Also Present:

Kathy Nowicki – Executive Director
Dino Squiers – Superintendent of Facilities & Parks
Julie Caporusso – Superintendent of Recreation
Marc Heidkamp – Director of Golf
Scott Devlin – Business Manager
Jim Lennon – Park Attorney
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

None

A quorum was present.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Lisa Gould.

II. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

III. Recognition/Welcome

A. Residents – Thomas Zito, Robert Maller, Ken Piedlero, Matt Plischke, Richard & June Wolf were in attendance.

B. Recognition – Director of Golf Marc Heidkamp recognized Golf Staff Serafino Alfe. Serafino has a great outlook and he is great with the patrons. He works well with the seasonal staff and also helps represent the Park District at the annual District 214 Community Education Senior Celebration Day event. The Park District is grateful to have him. Serafino will be recognized at the next All Staff Meeting.

Commissioner Lisa Gould and the Board recognized Executive Director Kathy Nowicki for her combined 30 years of service to the Park District.

IV. Correspondence

A. CPH Plan/Zoning Board Public Hearing Notice received November 6, 2015

B. PH School District #23 – Announcement 150 Year Celebration December 6, 2015

C. Executive Director Retirement Reception December 4, 2015

In addition to the correspondence received, Executive Director Kathy Nowicki discussed email received from PHWYBS that was included in the Finance Committee packet regarding a Capital Improvement suggestion. Staff will discuss and provide feedback to the Board.

V. Approval of Minutes

A motion was made by Commissioner Loranger and seconded by Commissioner Carney to approve the October 20, 2015 Regular Board Meeting Minutes and November 3, 2015 Finance Committee Meeting Minutes as submitted as submitted. The motion was approved with a voice vote with one abstain for the October 20, 2015 Regular Board Meeting Minutes (Commissioner Malouf) and one absent (Commissioner Jackson). The motion carried.

VI. Announcements (Meetings)

A. Committee of the Whole Meeting	12/15/15	6:30 PM	OCC
B. Regular Board Meeting	12/15/15	7:00 PM	OCC

VII. Public Comment

Resident Dick Wolf commented about the development with Tully Park which is located near his house.

Commissioner Jackson arrived at 7:18 p.m.

Resident Matt Plischke commented about concerns about the transfer of the Tully Park property to the church. He explained that he and neighbors are concerned about the loss of open land. He was looking for a clear explanation of what a “transfer” means. Matt explained that that property is being used by local residents. He and his neighbors would like to be informed if there is a hearing about this property.

Park Attorney Jim Lennon provided background information to the residents.

Resident Tom Zito commented about access to the property should the church decide to fence it off.

Resident June Wolf commented about concerns about transfer of Tully Park to the church.

VIII. Park District Treasurer’s Report**A. Cash Report #11**

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to accept the Treasurer’s Report – Cash Report #11 dated November 17, 2015 as submitted. The motion was unanimously approved with a voice vote. The motion carried. See Appendix A.

B. Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Jones to accept Warrants for payment as submitted for Vendor Warrants # 10, 10A, 10B, 10C, 10D, 10E, Payroll 21, 22 and Refund #10. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Curtis, Gould, Jackson, Jones, Loranger, Malouf

Nays: None

Absent: None

The motion carried. See Appendix B.

IX. Business Manager Report

YTD Fund Summary – as submitted.

X. Attorney’s Report

A. Legal Matters – Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

XI. Administrative / Operational Summary**A. Executive Director** – as submitted.**B. Superintendent of Recreation** – as submitted. Superintendent of Recreation also commented about the Park District's 50th Anniversary Celebration Schedule of Events that was included in her report.**C. Superintendent of Facilities and Parks** – as submitted. Superintendent of Facilities and Parks Dino Squiers commented about the PHWYBS's recent correspondence about a Capital Improvement suggestion of installing an indoor batting cage in the GMRC gym. Staff will obtain more information and present to the Board.**D. Director of Golf Operations** – as submitted. Director of Golf Operations Marc Heidkamp commented that the Turkey Shoot held this month had the largest attendance in OOC's history.**E. Superintendent of Greens** – as submitted. Director of Golf Operations Marc Heidkamp commented that the greens were covered today and staff is winterizing the golf carts.**F. Administrative/Operational Updates** - There were none.**XII. Unfinished/Ongoing Business****A. Lions Park Tennis Courts** – Superintendent of Parks & Facilities Dino Squiers reported that he received today the final report regarding the bore samples that were taken and provided a summary of the findings. There was a request by the Board to review the report.**B. GMRC Whirlpool Permit** – Superintendent of Parks & Facilities Dino Squiers discussed the cost for Engineering would start at \$5,000. The cost of the project for engineering would cost more than the replacement of the whirlpool. At this time there is limited usage of the whirlpool. Staff will continue patching should that need arise. There was discussion about other uses of the space for recreational use. Dino will put together ideas for use of the space and costs that would be involved.**XIII. New Business****A. Proposed Tax Levy for the Year 2016, Resolution 11.17.15**

A motion was made by Commissioner Carney and seconded by Commissioner Jackson to adopt Resolution 11.17.15 Proposed Tax Levy for the Year 2016. The motion was approved by a roll call vote.

Ayes: Commissioners Carney, Curtis, Gould, Jackson, Jones, Loranger

Nays: Commissioners Malouf

Absent: None

The motion carried.

B. IAPD Conference Credentials Certificate

A motion was made by Commissioner Gould and seconded by Commissioner Curtis to designate Julie Caporusso as delegate to the Annual Business Meeting of the IAPD to be held on January 30, 2016. The motion was unanimously approved with a voice vote. The motion carried.

C. PHPD Investment Policy – The PHPD Investment Policy was reviewed. There will be further discussion at the next Board Meeting.

XIV. Recess into Executive Session

A motion was made by Commissioner Malouf and seconded by Commissioner Carney to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of personnel (Section 2(c)(1)) at 8:14 p.m. The motion was unanimously approved with a voice vote.

XV. Reconvene to Open Session

Open session reconvened at 9:28 p.m. During Executive Session personnel was discussed.

XVI. Possible Action on Matters Discussed in Executive Session

Board continuing interview process related to Executive Director vacancy.

XVII. Adjournment

With no further business to discuss a motion was made by Commissioner Jackson and seconded by Commissioner Loranger to adjourn the Regular Board Meeting at 9:30 p.m. The motion was unanimously approved with a voice. The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
M. Malouf, Prospect Heights Park District Secretary