

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP McDONALD ROAD
PROSPECT HEIGHTS, IL 60070
TUESDAY, JANUARY 13, 2009**

I. Call to Order

A. Roll Call

President Bernie Olson called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Jack Barrett
Patrick Ludvigsen
Bernie Olson
Mike Nauert
Jean Spiegelhalter
Bill Vannelli

Commissioners absent:

Dan Pavlik

Also Present:

Kathy Nowicki – Executive Director
Dave Figgins – Superintendent of Recreation and Parks
Annette Curtis – Business Manager
James Lennon – Park District Attorney
Edlyn Castil – Recording Secretary

B. Pledge of Allegiance

Led by Dave Figgins.

II. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Barrett and seconded by Commissioner Nauert to approve the Agenda as submitted. The motion was unanimously approved by voice vote and one absent, Commissioners Pavlik. The motion carried.

III. Recognition / Introduction

A. Residents

Sheldon Nidetz, Tom Semerall and Meg Vannelli (arrived at 7:33 p.m.) were present

B. Guests

There were none.

C. Recognition – Park District Snow Removal Crew

III. Recognition / Introduction (continued)

Superintendent of Recreation and Parks Dave Figgins recognized all staff who contribute to facility snow removal for their efforts with the snow removal accomplished at a economical cost. They were able to keep up with the snow and keep the area safe.

IV. Announcements (Meetings)

A. Regular Board Meeting 2/10/09 7:00 PM GMRC

V. Correspondence

A. City of Prospect Heights letter dated December 13, 2008

B. IL Municipal Retirement Fund (IMRF) memorandum dated December 22, 2008

C. Illinois Department of Transportation letter dated December 31, 2008

VI. Approval of Minutes

A. Finance Committee Meeting – December 9, 2008

A motion was made by Commissioner Barrett and seconded by Commissioner Nauert to table this item until the next meeting. The motion was unanimously approved by a voice vote and one absent, Commissioners Pavlik. The motion carried. This item was tabled.

B. Regular Board Meeting – December 9, 2008

A motion was made by Commissioner Barrett and seconded by Commissioner Spiegelhalter to approve the December 9, 2008 Regular Board Meeting minutes as submitted. The motion was unanimously approved by a voice vote and one abstain, Commissioner Spiegelhalter and one absent, Commissioners Pavlik. The motion carried.

VII. Public Comment

Sheldon Nidetz and Tom Semerall both commented about the 6 p.m. closing of the Fitness Center on Fridays. They commented about the need to keep the Fitness Center open a little later and suggested 7 p.m. or 8 p.m.

Executive Director Kathy Nowicki reported there was a study done on the total use of the building. Based on that study, it was decided to close GMRC at 6 p.m. on Fridays due to the low utilization of the building.

Superintendent of Recreation and Parks Dave Figgins will put together a questionnaire for Fitness Center members and meet with the Recreation Committee to discuss further.

VIII. Park District Treasurer's Report

A. Cash Report #01

A motion was made by Commissioner Barrett and seconded by Commissioner Nauert to accept the Treasurer's Report – Cash Report #01 dated January 13, 2009 as submitted.

VIII. Park District Treasurer's Report (continued)

The motion was unanimously approved by a voice vote and one absent, Commissioners Pavlik. The motion carried.

See Appendix A

B. Approval of Warrants for Payment

A motion was made by Commissioner Barrett and seconded by Commissioner Vannelli to accept Warrants for payment as submitted for Vendor Warrants # 12, 12A, 12B, 12C, 12D, Payroll 25, 26 and Refund 12. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Nauert, Olson, Spiegelhalter and Vannelli

Nays: None

Absent: Commissioners Pavlik

The motion carried.

See Appendix B

IX. Attorney's Report

A. Legal Matters

Attorney Lennon stated he did not have a report other than the agenda.

X. Administrative / Operational Summary

A. Executive Director

As submitted in the board packet.

Executive Director Kathy Nowicki commented about the correspondence received from IMRF. Director Nowicki and Annette Curtis will be attending scheduled IMRF workshops so that the Park District can be better informed.

B. Superintendent of Recreation and Parks

As submitted in Board Packet.

C. Director of Golf Operations

As submitted in Board Packet.

D. Superintendent of Greens

As submitted in Board Packet.

XI. Business Manager Report

A. YTD 2008 Fund Summary

Business Manager Annette Curtis reported there is no YTD 2008 Fund Summary at this time. She is still working on closing the books for the year.

There was further discussion about future Park District referendum options.

XII. Committee Reports

There were none.

XIII. Unfinished / Ongoing Business

A. 2009 Budget Approval

Commissioner Barrett discussed clerical amendments to be made to the budget. There was further discussion.

A motion was made by Commissioner Barrett and seconded by Commissioner Nauert to adopt the Prospect Heights Park District Annual Budget and Appropriation Ordinance as presented.

Commissioners Barrett and Nauert withdrew their motions.

An amended motion was made by Commissioner Barrett and seconded by Commissioner Nauert to approve the Prospect Heights Park District Annual Budget and Appropriation Ordinance for display. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Nauert, Olson, Spiegelhalter and Vannelli

Nays: None

Absent: Commissioners Pavlik

The motion carried.

XIV. New Business

A. PHPD Investment Policy Review

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Ludvigsen to approve the PHPD Investment Policy as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Nauert, Olson, Spiegelhalter and Vannelli

Nays: None

Absent: Commissioners Pavlik

The motion carried.

B. T-Mobile Wireless Communication Proposal

Executive Director Kathy Nowicki discussed T-Mobile's communication proposal. Should the Board reach consensus to move forward, a public hearing with PZBA will be needed. After further discussion, Executive Director Kathy Nowicki was given direction to move forward and proceed with negotiations.

XIV. Recess into Executive Session

There was none.

XV. Reconvene to Open Session

There was none.

XVI. Possible Action on Matters Discussed in Executive Session

There was none.

XVIII. Adjournment

With no further business to discuss a motion was made by Commissioner Vannelli and seconded by Commissioner Spiegelhalter to adjourn the Regular Board Meeting at 8:30 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,

Edlyn Castil

Edlyn Castil

Recording Secretary

Secretary:

J. Barrett, Prospect Heights Park District Secretary