

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP McDONALD ROAD
PROSPECT HEIGHTS, IL 60070
TUESDAY, MAY 12, 2009**

I. Call to Order

A. Roll Call

President Bernie Olson called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Jack Barrett
Patrick Ludvigsen
Bernie Olson
Dan Pavlik
Jean Spiegelhalter
Bill Vannelli

Commissioners absent: Mike Nauert

Also Present:

Kathy Nowicki – Executive Director
Dave Figgins – Superintendent of Recreation and Parks
Annette Curtis – Business Manager
James Lennon – Park District Attorney
Edlyn Castil – Recording Secretary

B. Pledge of Allegiance

Led by Jean Spiegelhalter.

II. Corrections / Additions / Approval of Agenda

Commissioner Pavlik requested that the Agenda be amended so that Item #XV. New Business is moved after Item #VIII.

A motion was made by Commissioner Pavlik and seconded by Commissioner Spiegelhalter to accept the Agenda as amended. The motion was approved by a voice vote.

III. Recognition / Introduction

A. Residents

Meg Vannelli, Mr. and Mrs. Malouf, Prospect Heights resident.

B. Guests

There was none.

III. Recognition / Introduction (continued)**C. Recognition – Service Anniversaries and Partner Volunteer Organizations**

Executive Director Kathy Nowicki recognized Commissioner Dan Pavlik for his 25 years of service and commitment to the Park Board and Commissioner Jack Barrett for his 10 years of service and commitment to the Park Board.

Executive Director Kathy Nowicki recognized the Partner Volunteer Organizations: Lions Club, Prospect Heights/Wheeling Football Association, Garden Club and Prospect Heights/Wheeling Youth Baseball and Softball Association.

IV. Announcements (Meetings)

A. Regular Board Meeting 06/09/09 7:00 PM GMRC

V. Correspondence

A. Cook County Official Certificate of Results (April 7, 2009 Consolidated Election) dated 4/28/09

B. PDRMA letter dated 4/29/09 including 2008 Annual Report

C. Village of Mount Prospect letter dated 5/5/09

D. Backbones 2009 Sponsor Application Certificate

VI. Approval of Minutes

A. Regular Board Meeting – April 14, 2009

A motion was made by Commissioner Barrett and seconded by Commissioner Vannelli to approve the April 14, 2009 Regular Board Meeting minutes as submitted. The motion was approved by a voice vote. Commissioner Spiegelhalter abstained.

VII. Public Comment

Mr. Malouf commented about the letter received from the Village of Mount Prospect regarding Code amendments. There was discussion about whether or not these changes will affect the Prospect Heights Park District.

VIII. April 2009 Elected Commissioners Path of Office

Park District Attorney Jack Lennon gave the Oath of Office to Commissioners Olson, Vannelli and Malouf.

XV. New Business

A. Nomination and Election of Officers May 2009 – April 2010

1. Park Board President

A motion was made by Commissioner Pavlik and seconded by Commissioner Malouf to open Nominations for 2009-2010 Park Board President. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Pavlik and seconded by Commissioner Malouf to nominate Jack Barrett as Park Board President. The motion was unanimously approved by voice vote.

XV. New Business (continued)

A motion was made by Commissioner Olson and seconded by Commissioner Vannelli to nominate Dan Pavlik as Park Board President. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Malouf to close nominations for 2009-2010 Park Board President. The motion was unanimously approved by voice vote.

There being more than one Commissioner nominated, ballots were passed out by Executive Director Kathy Nowicki. The ballots were counted by Executive Director Kathy Nowicki and she announced Commissioner Dan Pavlik was voted by majority Park Board President.

2. Park Board Vice-President

A motion was made by Commissioner Pavlik and seconded by Commissioner Vannelli to open Nominations for 2009-2010 Park Board Vice-President. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Pavlik and seconded by Commissioner Vannelli to nominate Bernie Olson as Park Board Vice-President. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Barrett and seconded by Commissioner Malouf to nominate Jack Barrett as Park Board Vice-President. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Vannelli and seconded by Commissioner Olson to close nominations for 2009-2010 Park Board Vice-President. The motion was unanimously approved by voice vote.

There being more than one Commissioner nominated, ballots were passed out by Executive Director Kathy Nowicki. The ballots were counted by Executive Director Kathy Nowicki and she announced Commissioner Bernie Olson was voted by majority Park Board Vice-President.

3. Park Board Treasurer

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Olson to open Nominations for 2009-2010 Park Board Treasurer. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Pavlik and seconded by Commissioner Spiegelhalter to nominate Jack Barrett as Park Board Treasurer. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Olson and seconded by Commissioner Malouf to close nominations for 2009-2010 Park Board Treasurer. The motion was unanimously approved by voice vote.

XV. New Business (continued)

A motion was made by Commissioner Vannelli and seconded by Commissioner Olson to elect Jack Barrett Park Board Treasurer by acclimation. The motion was unanimously approved by a voice vote.

4. Park Board Secretary

A motion was made by Commissioner Olson and seconded by Commissioner Malouf to open Nominations for 2009-2010 Park Board Secretary. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Olson and seconded by Commissioner Pavlik to nominate Pat Ludvigsen as Park Board Secretary. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Olson and seconded by Commissioner Malouf to close nominations for 2009-2010 Park Board Secretary. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Vannelli and seconded by Commissioner Malouf to elect Pat Ludvigsen Park Board Secretary by acclimation. The motion was unanimously approved by a voice vote.

B. Park District Appointments May 2009 – April 2010

A motion was made by Commissioner Olson and seconded by Commissioner Ludvigsen to appoint Jim Lennon as Park District Attorney. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

A motion was made by Commissioner Olson and seconded by Commissioner Vannelli to appoint Kathy Nowicki as Representative to NWSRA Board. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Olson to appoint Edlyn Castil as Recording Secretary. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

IX. Park District Treasurer's Report**A. Cash Report #05**

A motion was made by Commissioner Barrett and seconded by Commissioner Olson to accept the Treasurer's Report – Cash Report #05 dated May 12, 2009 as submitted. The motion was unanimously approved by voice vote.

See Appendix A

B. Approval of Warrants for Payment

A motion was made by Commissioner Barrett and seconded by Commissioner Malouf to accept Warrants for payment as submitted for Vendor Warrants # 4, 4A, 4B, 4C, 4D, 4E, Payroll 8, 9 and Refund 4. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

See Appendix B

IX. Attorney's Report**A. Legal Matters**

Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

X. Administrative / Operational Summary

As submitted in Board Packet.

Business Manager Annette Curtis distributed and reviewed a new Rec. Fund Report (detail by department).

XI. Committee Reports

There were none.

Commissioner Pavlik informed the Commissioners he will be contacting them to inquire about which committees they want to serve on.

XII. Unfinished / Ongoing Business**A. Approve 2008 Audit/Management Letter**

A motion was made by Commissioner Olson and seconded by Commissioner Malouf to approve the 2008 Audit/Management Letter. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

XVI. Recess into Executive Session

There was none.

XIV. Reconvene to Open Session

There was none.

XV. Possible Action on Matters Discussed in Executive Session

There was none.

XVI. Adjournment

With no further business to discuss a motion was made by Commissioner Vannelli and seconded by Commissioner Malouf to adjourn the Regular Board Meeting at 8:25 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,

Edlyn Castil

Edlyn Castil

Recording Secretary

Secretary: _____

P. Ludvigsen, Prospect Heights Park District Secretary