

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP McDONALD ROAD
PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 10, 2010**

I. Call to Order

A. Roll Call

President Bernie Olson called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present:

Jack Barrett
Patrick Ludvigsen
Mark Malouf
Bernie Olson
Dan Pavlik
Bill Vannelli

Commissioners absent:

Jean Spiegelhalter

Also Present:

Kathy Nowicki – Executive Director
Dave Figgins – Superintendent of Recreation and Parks
Annette Curtis – Business Manager
James Lennon – Park District Attorney
Edlyn Castil – Recording Secretary

B. Pledge of Allegiance

The Pledge of Allegiance was led by Jim Lennon.

II. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Barrett and seconded by Commissioner Ludvigsen to accept the Agenda as submitted. The motion was unanimously approved by a voice vote. Motion carried.

III. Recognition / Introduction

A. Residents

Clayton Berrigan – Mount Prospect resident
Meg Vannelli – Prospect Heights resident

B. Guests

Dave Emanuelson and Tod Staton, Public Research Group

III. Recognition / Introduction continued

C. Volunteer Recognition – Denise Gramer and Denise Warner

Superintendent of Recreation and Parks, Dave Figgins, recognized community volunteers Denise Gramer and Denise Warner who were involved with the coordination of the 5K Run for the Health of It event. They were instrumental with organizing and securing volunteers for the event.

IV. Announcements (Meetings)

A. Regular Board Meeting 09//14/10 7:00 PM GMRC

V. Correspondence

A. Prospect Heights Lions Club thank you letter received July 19, 2010

B. Cook County Clerk email dated July 26, 2010

C. Cook County Clerk email dated August 4, 2010

Executive Director Kathy Nowicki reported there is a timeline change with the deadlines related to upcoming April 2011 Consolidated election. Additional correspondence was related to the 2010 Springer Cup. The Hook a Kid Program took 1st Place in Nationals. The Prospect Heights team won the 12th annual Traditions of Golf Challenge.

Commissioner Barrett reported he received correspondence regarding The Best of the Best IAPD/IPRA event that will be held at Chevy Chase on 10/01/10.

VI. Approval of Minutes

A. Regular Board Meeting – July 13, 2010

Commissioner Malouf discussed correcting Section XIII. Unfinished/Ongoing Business

A. OCCC Course Washroom, last sentence to read:

“Commissioners Malouf and Barrett objected to the plans that were approved.”

A motion was made by Commissioner Barrett and seconded by Commissioner Pavlik to approve the July 13, 2010 Regular Board Meeting minutes as amended. The motion was unanimously approved by a voice vote. Motion carried.

VII. Public Comment

Clayton Berrigan commented about the significant reduction related to the noise level coming from OCCC banquet facility.

VIII. Park District Treasurer's Report

A. Cash Report #07

A motion was made by Commissioner Barrett and seconded by Commissioner Pavlik to accept the Treasurer's Report – Cash Report #08 dated August 10, 2010 as submitted. The motion was unanimously approved by a voice vote. Motion carried.

See Appendix A

B. Approval of Warrants for Payment

A motion was made by Commissioner Barrett and seconded by Commissioner Pavlik to accept Warrants for payment as submitted for Vendor Warrants #7, 7A, 7B, 7C, 7D, 7E, 7F, Payroll 13, 14, 15 and Refund 7. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik and Vannelli

Nays: None

Absent: Commissioner Spiegelhalter

The motion carried.

See Appendix B

IX. Attorney's Report

A. Legal Matters

Attorney Jim Lennon reported he had no other reports other than what is on the agenda.

X. Administrative / Operational Summary

A. Executive Director

B. Superintendent of Recreation and Parks

C. Director of Golf Operations

D. Superintendent of Greens

As submitted in the Board packet.

XI. Business Manager Report

A. YTD Fund Summary

B. Recreation Fund Summary

As submitted in the Board packet.

XII. Committee Reports

There were none.

XIII. Unfinished/Ongoing Business

A. Community Survey

Dave Emanuelson and Todd Stanton of Public Research Group gave a presentation of the final report of the Community Survey.

XIII. Unfinished/Ongoing Business continued

B. OOC Course Washroom

Executive Director Kathy Nowicki reported the construction design plans related to sewer connection are now being reviewed by MWRD.

C. Lake Claire Property Review

Executive Director Kathy Nowicki reported the surveyor has not completed the survey. Upon completion, the engineer will submit to Kathy Nowicki.

D. School Street and Claire Lane Playground Renovations

Executive Director Kathy Nowicki reported staff will address playground renovations upon review of feedback from the Community Survey. There will be continued discussion.

XIV. New Business

A. Prevailing Wage Ordinance 08.10.10

A motion was made by Commissioner Ludvigsen and seconded by Commissioner Barrett to adopt the 2010 Prevailing Wage Ordinance 08.10.10 as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik and Vannelli

Nays: None

Absent: Commissioner Spiegelhalter

The motion carried.

XIV. New Business (continued)

B. NWSRA Assessment Resolution 08.10.10

A motion was made by Commissioner Barrett and seconded by Commissioner Pavlik to adopt the NWSRA Assessment Resolution 08.10.10 as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Malouf, Olson, Pavlik and Vannelli

Nays: None

Absent: Commissioner Spiegelhalter

The motion carried.

C. 2011 Budget Timeline

Business Manager Annette Curtis reviewed the proposed Budget Meeting dates scheduled on 10/12/10, 11/9/10, 11/23/10, 12/14/10 and 01/11/11.

D. GMRC Operating Hours

Executive Director Kathy Nowicki reported staff is seeing minimal use of the GMRC building on Fridays. Building use between 5:00PM and close is currently being tracked by staff on Fridays. Superintendent of Recreation and Parks, Dave Figgins, will review data collected and make a recommendation related to fall/winter hours on Fridays.

XV. Recess into Executive Session

There was none.

XVI. Reconvene to Open Session

There was none.

XVII. Possible Action on Matters Discussed Executive Session

There was none.

XIV. Adjournment

With no further business to discuss a motion was made by Commissioner Vannelli and seconded by Commissioner Malouf to adjourn the Regular Board Meeting at 8:27 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,

Edlyn Castil

Edlyn Castil
Recording Secretary

Secretary: _____
P. Ludvigsen, Prospect Heights Park District Secretary