

PUBLIC NOTICE
Prospect Heights Park District
Agenda For The Regular Board Meeting
October 11, 2011
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance – Terry Curtis

- II. **Corrections / Additions / Approval of Agenda**

- III. **Correspondence**
 - A. Speer Financial letter dated September 23, 2011
 - B. United States Department of Commerce letter received September 30, 2011
 - C. Mount Prospect Elected Officials October After Hours Announcement
 - D. PDRMA Pulse Newsletter- Fall 2011

- IV. **Recognition /Welcome**
 - A. Residents
 - B. Employee Recognition – Maria Sakellaris
 - C. Guests

- V. **Approval of Minutes**
 - A. Regular Board Meeting – September 13, 2011
 - B. Committee of the Whole Meeting – October 4, 2011

- VI. **Park District Treasurer’s Report**
 - A. Cash Report #10
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor #9	9/1/2011
2. Vendor #9A	9/8/2011
3. Vendor #9B	9/15/2011
4. Vendor #9C	9/22/2011
5. Vendor #9D	9/29/2011
6. Payroll #9E	Electronic
7. Payroll #18	9/9/2011
8. Payroll #19	9/23/2011
9. Refund # 9	September

- VII. **Business Manager Report**
 - A. YTD Fund Summary
 - B. Recreation Fund Summary

- VIII. **Attorney’s Report**
 - A. Legal Matters

IX. Administrative / Operational Summary

- A. Executive Director
- B. Superintendent of Recreation and Parks
- C. Director of Golf Operations
- D. Superintendent of Greens
- E. Administrative/Operational Updates - Departmental Revenue Reports

X. President’s Report

XI. Announcements (Meetings)

	<u>Date</u>	<u>Time</u>	<u>Location</u>
A. Regular Board Meeting	11/08/11	7:00 PM	OCCC

XII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIII. Unfinished / Ongoing Business

- A. Lake Claire Property
- B. Claire Lane Park
- C. 2011-2016 Master Plan
- D. Intergovernmental Agreement for Sale of Water by the Village of Mt. Prospect

XIV. New Business

- A. Intergovernmental Agreement Between the Prospect Heights Park District and the City of Prospect Heights Police Dept Regarding Policing of Park Property
- B. 2012 Budget Timeline/Capital Expenditures
- C. 2011 Levy/Fund Balance Policy Review

XV. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- A. Approval of Minutes (Section 2(c) (21))
- B. Personnel (Section 2(c) (1))
- C. Land Acquisition (Section 2(c) (5/6))
- D. Litigation (Section 2(c) (11))

XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Possible Action on Matters Discussed Executive Session

XVIII. Closing Comments

XIX. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.