

PUBLIC NOTICE
Prospect Heights Park District
Agenda For The Regular Board Meeting
December 13, 2011
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance – Annette Curtis

- II. **Corrections / Additions / Approval of Agenda**

- III. **Correspondence**
 - A. Government Finances Officer Association letter rec'd November 9, 2011
 - B. PDRMA letter dated November 17, 2011
 - C. Sikich LLP letter dated December 2, 2011

- IV. **Recognition /Welcome**
 - A. Residents
 - B. Employee Recognition – Lily Gallegos
 - C. Guests

- V. **Approval of Minutes**
 - A. Committee of the Whole Meeting – November 8, 2011
 - B. Regular Board Meeting – November 8, 2011
 - C. Committee of the Whole Meeting – November 22, 2011

- VI. **Park District Treasurer's Report**
 - A. Cash Report #12
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor # 11	11/3/11
2. Vendor # 11A	11/10/11
3. Vendor # 11B	11/17/11
4. Vendor # 11C	11/30/11
5. Vendor # 11D	Electronic
6. Payroll # 22	11/4/11
7. Payroll # 23	11/18/11
8. Refund # 11	November

- VII. **Business Manager Report**
 - A. YTD Fund Summary
 - B. Recreation Fund Summary

- VIII. **Attorney's Report**
 - A. Legal Matters

IX. Administrative / Operational Summary

- A. Executive Director**
- B. Superintendent of Recreation and Parks**
- C. Director of Golf Operations**
- D. Superintendent of Greens**
- E. Administrative/Operational Updates**
 - **2012 Board Meeting Calendar**
 - **2012 Holiday Schedule**
 - **Departmental Revenue Reports**

X. President’s Report

XI. Announcements (Meetings)

	<u>Date</u>	<u>Time</u>	<u>Location</u>
A. Regular Board Meeting	01/20/12	7:00 PM	GMRC

XII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIII. Unfinished / Ongoing Business

- A. Claire Lane Park**
- B. 2012 Budget - Draft 3**

XIV. New Business

- A. Public Hearing - Tax Levy Ordinance 12.13.11**
- B. Approve Property Tax Extension Resolution 12.13.11**
- C. Adopt Tax Levy Ordinance 12.13.11**
- D. IAPD Summer Golf Tour**

XV. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- | | |
|-------------------------------|-----------------------------|
| A. Approval of Minutes | (Section 2(c) (21)) |
| B. Personnel | (Section 2(c) (1)) |
| C. Land Acquisition | (Section 2(c) (5/6)) |
| D. Litigation | (Section 2(c) (11)) |

XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Possible Action on Matters Discussed Executive Session

XVIII. Closing Comments

XIX. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events