

**COMMITTEE OF THE WHOLE MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD  
PROSPECT HEIGHTS, IL 60070  
TUESDAY, JUNE 28, 2011**

**I. Call to Order**

**A. Roll Call**

President Jack Barrett called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Jack Barrett  
Lisa Gould  
Patrick Ludvigsen  
Mark Malouf  
Bernie Olson  
Bill Vannelli

Commissioners absent:

Terry Curtis

A quorum was present.

Also Present:

Kathy Nowicki – Executive Director  
Dave Figgins – Superintendent of Recreation and Parks  
Annette Curtis – Business Manager  
Marc Heidkamp – Director of Golf Operations  
Jerry Arden – Superintendent of Greens  
Edlyn Castil – Recording Secretary

**II. Corrections / Additions / Approval of Agenda**

A motion was made by Commissioner Ludvigsen and seconded by Commissioner Vannelli to add the Pledge of Allegiance to the Agenda. The motion was unanimously approved by a voice vote. The motion carried.

A motion was made by Commissioner Malouf and seconded by Commissioner Vannelli to approve the agenda as amended. The motion was unanimously approved by a voice vote. The motion carried.

**III. Pledge of Allegiance**

Commissioner Jack Barrett led the Pledge of Allegiance.

**IV. Introduction of Guests/Citizens**

Residents Bill Wagner, Grace Wagner and Meg Vannelli were present.

**V. Announcements (Meetings)**

<b>A. Regular Board Meeting</b>	<b>07/12/11</b>	<b>7:00 PM</b>	<b>GMRC</b>
---------------------------------	-----------------	----------------	-------------

**VI. Correspondence**

Executive Director Kathy Nowicki distributed a draft copy of the phone directory to the Commissioners for review. Corrections are to be submitted to Edlyn.

**VII. Public Comment**

There were none.

**VIII. Unfinished / Ongoing Business****A. OSLAD Grant Application Update**

Business Manager Annette Curtis reported the majority of the expenses for the proposed OSLAD Grant Application would occur in 2013. The total cost for the project for the Park District would be \$200,000 which would not be attainable. Executive Director Kathy Nowicki commented that this would put the Park District in a difficult position in the capital funds. Commissioners Ludvigsen and Barrett discussed eliminating some portions of the proposed project. There was further discussion about the total cost to the Park District and the concerns that it would deplete the capital funds.

Following the discussion, by consensus the Committee of the Whole gave direction to Executive Director Nowicki to defer the OSLAD Grant Application.

**IV. New Business****A. Committee Reports**

- **Committee of the Whole** - Commissioner Barrett discussed the role of the Commissioners.
- **Finance Committee** – Commissioners Malouf and Gould reported they met with Business Manager Annette Curtis and discussed the committee's goals and objectives for the next 12 months. Annette will report at the next Regular Board Meeting a 2012 Budget timeline. Commissioner Barrett discussed the need for further discussion about converting the debt to bond and interest.
- **Personnel and Planning Committee** – No report at this time.
- **Policy and Procedure Committee** – Commissioner Vannelli asked Executive Director Kathy Nowicki to provide an update. Kathy reported that Commissioners Gould and Curtis and she attended the IAPD Boot Camp. There were several resources provided at the Boot Camp that the committee can review. One area the Park District needs to review is the bylaws.
- **Recreation Facilities, Parks and Maintenance Committee** – Commissioners Malouf and Gould reported they met with Superintendent of Parks and Recreation Dave Figgins. They discussed and reviewed the committee's annual goals and objectives.
- **Recreation Programs and Resident Relations Committee** – No report at this time.
- **OCC Programs, Facilities, Grounds and Maintenance Committee** – Commissioner Ludvigsen reported he met with Marc and Jerry. They discussed ways to improve the speed play and degree of difficulty at OCC. Some solutions would be removal of tees, adding senior tees, ladies tees and taking ropes down. There are concerns about the age of equipment and the cost of replacement.

**XVII. Adjournment**

With no further business to discuss a motion was made by Commissioner Malouf and seconded by Commissioner Gould to adjourn the Committee of the Whole Meeting at 8:41 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary: \_\_\_\_\_  
W. Vannelli, Prospect Heights Park District Secretary