

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD
PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 9, 2011**

I. Call to Order

A. Roll Call

President Jack Barrett called the Regular Board Meeting of the Prospect Heights Park District to order at 7:03 p.m.

Commissioners present:

Jack Barrett
Terry Curtis
Lisa Gould
Mark Malouf
Bernie Olson
Bill Vannelli

Commissioners absent:

Patrick Ludvigsen

A quorum was present.

Also Present:

Kathy Nowicki – Executive Director
Dave Figgins – Superintendent of Recreation and Parks
Annette Curtis – Business Manager
Marc Heidkamp – Director of Golf Operations
James Lennon – Park District Attorney

B. Pledge of Allegiance

The Pledge of Allegiance was led by Terry Curtis.

II. Corrections / Additions / Approval of Agenda

Commissioner Malouf discussed amending the agenda to add Executive Session for the purpose of discussing personnel.

A motion was made by Commissioner Olson and seconded by Commissioner Vannelli to approve the agenda as amended. The motion was unanimously approved by a voice vote with one absent (Ludvigsen). The motion carried.

III. Correspondence

- A. City of Prospect Heights “Reverse 911” Message 07.19.11**
- B. City of Prospect Heights Declaration of State of Emergency 07.23.11**
- C. State Senator Susan Garrett email dated July 27, 2011**
- D. Office of Illinois State Treasurer letter dated July 27, 2011**

IV. Recognition/Welcome

A. Residents - Meg Vannelli, Prospect Heights resident.

B. Employee Recognition – Rey Cervantes and Carole Svoboda. Superintendent of Recreation and Parks Dave Figgins recognized Rey Cervantes for the work he and his department performed on Lions Field due to the storm damage. Dave also recognized Carole Svoboda for her hard work and dedication during the power outage and the facility closure due to the storms.

C. Guests – Dave Emanuelson of Impact Planning was present.

V. Approval of Minutes

A. Regular Board Meeting – July 12, 2011

A motion was made by Commissioner Olson and seconded by Commissioner Curtis to approve the July 12, 2011 Regular Board Meeting Minutes as submitted. The motion was unanimously approved by a voice vote with one absent (Ludvigsen). The motion carried.

VI. Park District Treasurer’s Report

A. Cash Report #08

A motion was made by Commissioner Gould and seconded by Commissioner Curtis to accept the Treasurer’s Report – Cash Report #08 dated August 9, 2011 as submitted. The motion was unanimously approved by a voice vote with one absent (Ludvigsen). The motion carried.

See Appendix A.

B. Approval of Warrants for Payment

A motion was made by Commissioner Gould and seconded by Commissioner Vannelli to accept Warrants for payment as submitted for Vendor Warrants # 7, 7A, 7B, 7C, 7D, Payroll #13, 14, 15 and Refund #7. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Curtis, Gould, Malouf, Olson and Vannelli

Nays: None

Absent: Commissioner Ludvigsen

The motion carried.

See Appendix B.

VII. Business Manager Report

A. YTD Fund Summary

B. Recreation Fund Summary

C. Golf Analysis

As submitted in the Board Report.

VIII. Attorney’s Report

A. Legal Matters

Attorney Jim Lennon reported the NWSRA member district case will be dismissed.

IX. Administrative / Operational Summary

A. Executive Director

B. Superintendent of Recreation and Parks

C. Director of Golf Operations

D. Superintendent of Greens

E. Administrative/Operational Updates

As submitted in the Board Report.

X. President’s Report

Commissioner Barrett discussed holding a Committee of the Whole meeting on August 23, 2011 to discuss the proposed Master Plan.

XI. Announcements (Meetings)

A. Regular Board Meeting	09/13/11	7:00 PM	GMRC
B. Committee of the Whole	08/23/11	7:00 PM	GMRC

XII. Public Comment

There was none.

XIII. Unfinished / Ongoing Business

A. Cell Tower Proposal – Wireless Construction Services Inc.

There was no discussion.

B. OOC Scoreboard Agreement – Optimum Exposure

Executive Director Kathy Nowicki reported a letter and a Bill of Sale was sent to Optimum Exposure but has not been returned at this time.

B. Lake Claire Property

Superintendent of Recreation and Parks Dave Figgins reported that Staff continues to monitor the property.

C. Claire Lane Park

Superintendent of Recreation and Parks Dave Figgins reported he divided the playground development project into four elements: playground equipment purchase, installation of playground equipment, removal of brick paver around the park to be replaced with concrete and concrete border around the playground structures, and replacement of park lighting. Dave presented three concept designs for Claire Lane Park. The price of the playground equipment from Little Tykes is \$34,994, New Toys \$45,205, and Kompan \$33,975. The cost of surfacing is not included. Staff is recommending holding an informational meeting related to the park playground development for neighborhood residents.

A motion was made by Commissioner Malouf and seconded by Commissioner Olson to proceed with the design plan from Kompan as amended, proceed with the neighborhood meeting and proceed with the bidding process. The motion was approved by a roll call vote.

Ayes: Commissioners Barrett, Gould, Malouf, Olson and Vannelli

Nays: None

Abstain: Commissioner Curtis

Absent: Commissioner Ludvigsen

The motion carried.

D. 2011 Master Planning

Dave Emanuelson of Impact Planning asked the Board to review the proposed Master Plan goals and objectives. There will be continued discussion at the Committee of the Whole meeting on August 23rd.

XIV. New Business

A. Prevailing Wage Ordinance 08.09.11

A motion was made by Commissioner Barrett and seconded by Commissioner Curtis to adopt Prevailing Wage Ordinance 08.09.11. The motion was approved by a roll call vote.

Ayes: Commissioners Barrett, Curtis, Gould, Olson and Vannelli

Nays: None

Abstain: Commissioner Malouf

Absent: Commissioner Ludvigsen

The motion carried.

B. NWSRA Assessment Resolution 08.09.11

A motion was made by Commissioner Curtis and seconded by Commissioner Olson to approve NWSRA Assessment Resolution 08.09.11. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Curtis, Gould, Malouf, Olson and Vannelli

Nays: None

Absent: Commissioner Ludvigsen

The motion carried.

XV. Recess into Executive Session

A motion was made by Commissioner Malouf and seconded by Commissioner Gould to recess into executive session at 8:08 p.m. for the purpose of discussion of personnel. The motion was unanimously approved by a voice vote with one absent (Ludvigsen). The motion carried.

XVI. Reconvene to Open Session

The regular board meeting was reconvened at 8:26 p.m.

XVII. Possible Action on Matters Discussed in Executive Session

During Executive Session personnel issues were discussed. There were no recommendations/actions taken.

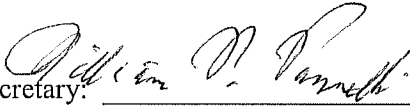
XVIII. Closing Comments

There was none.

XV. Adjournment

With no further business to discuss a motion was made by Commissioner Vannelli and seconded by Commissioner Gould to adjourn the Regular Board Meeting at 8:27 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,
Edlyn Castil
Recording Secretary


Secretary: _____
W. Vannelli, Prospect Heights Park District Secretary