

PUBLIC NOTICE
Prospect Heights Park District
Agenda For The Regular Board Meeting
April 17, 2012
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance – Mark Malouf

- II. **Corrections / Additions / Approval of Agenda**

- III. **Correspondence**
 - A. Park District Risk Management Agency PDRMA Healthbeat newsletter
 - B. IAPD Legal Announcement dated March 22, 2012
 - C. Prospect Heights Notice to Property Owners – Plan/Zoning Board of Appeals Public Hearing

- IV. **Recognition /Welcome**
 - A. Residents
 - B. Employee Recognition – GMRC Front Desk Staff
 - C. Guests – Brian Lefevre, Sikich LLP

- V. **Board Vacancy (April 2012 – April 2013) Commissioner Oath of Office**

- VI. **Approval of Minutes**
 - A. Regular Board Meeting – March 20, 2012

- VII. **Park District Treasurer’s Report**
 - A. Cash Report #04
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor # 3	3/1/12
2. Vendor # 3A	3/8/12
3. Vendor # 3B	3/15/12
4. Vendor # 3C	3/22/12
5. Vendor # 3D	3/28/12
6. Vendor # 3E	Electronic
7. Payroll # 5	
8. Payroll # 6	
9. Refund # 03	March

- VIII. **Business Manager Report**
 - A. YTD Fund Summary
 - B. Recreation Fund Summary

- IX. **Attorney’s Report**
 - A. Legal Matter

X. Administrative / Operational Summary

- A. Executive Director**
- B. Superintendent of Recreation and Parks**
- C. Director of Golf Operations**
- D. Superintendent of Greens**
- E. Administrative/Operational Updates**
 - **ADA Transition Plan – Phase 1**
 - **GMRC Operating Hours**
 - **Resident and Employee Program/User Discounts**

XI. President’s Report

XII. <u>Announcements (Meetings)</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
A. Regular Board Meeting	05/15/12	7:00 PM	GMRC

XIII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIV. Unfinished / Ongoing Business

XV. New Business

- A. 2011 Audit Approval**
- B. PHPD Ordinance 09.14.04 amended 04.08.08 Review**
- C. 2012 Golf Fee Schedule**

XVI. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- A. Approval of Minutes** (Section 2(c) (21))
- B. Personnel** (Section 2(c) (1))
- C. Land Acquisition** (Section 2(c) (5/6))
- D. Litigation** (Section 2(c) (11))

XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Possible Action on Matters Discussed Executive Session

XVIII. Closing Comments

XIX. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.